



Lions Head South
Association, Inc.
ARCHITECTURAL COMMITTEE

INSTRUCTIONS FOR COMPLETION OF APPLICATIONS TO
THE ARCHITECTURAL COMMITTEE

Unit owners shall obtain one (1) application from the office or on the website and return it along with one (1) copy of a sketch (when required) to the office.

Applications shall include details Specify location, materials, all dimensions, and all relevant information pertinent to this committee's consideration including site survey and sketch or diagram of proposed work). **In addition, color chips must be submitted for all siding, doors, etc. and roof shingle color sample OR manufacturer name and color must be submitted with.** The applicant shall sign and date copy. All proposed additions/alterations shall be compatible with the architectural characteristics of the house, neighborhood setting, color, and construction details.

Applications shall be submitted no later than seven (7) business days before the monthly meeting. Action on applications is usually completed by the tenth of each month. Approved applications shall expire at the end of the calendar year submitted, after which a new application shall be required.

Please complete the Architectural Application listing requested work to be done. If additional information is required, check the appropriate box, and attach the additional information to the Application.

Please note that the Estimated Start and Completion dates of your project must be included in the Application.

Sign the back of the Application under "Member's Signature", fill in your Block and Lot number and return completed forms to the office for approval by the Architectural Committee.

No work can commence prior to such approval.

The Architectural Committee meets the first Tuesday of each month.

Thank you,

ARCHITECTURAL COMMITTEE

APPLICATION TO THE ARCHITECTURAL COMMITTEE

Lions Head South Association, Inc.



DATE: **★** _____

FROM: _____ OWNER'S SIGNATURE: _____
PRINT NAME

ADDRESS: _____ PHONE NO.: _____

Request Approval of:

HOUSE UPGRADES:

MODEL: _____

EXTERIOR ADDITION

Vinyl Windows # _____

VINYL COVERING:

EXTERIOR ALTERATION

Window Capping # _____

Peaks Yes No

SOLAR PANELS†

Bay Window

Garage Door Trim Yes No

LAWN INSTALLATION

ROOF REPLACEMENT/Repair

Soffits/Fascias Yes No

Front Door Yes No

DESCRIPTION OF WORK: (Specify location, materials, all dimensions, and all relevant information pertinent to this committee's consideration including *site survey and sketch or diagram of proposed work*). **In addition,** color chips must be submitted for all siding, doors, etc. and roof shingle color sample *OR* manufacturer name and color must be submitted with application.

I agree that if any irrigation work must be done at my home because I have made this improvement, I will pay the Lions Head South Association, Inc. irrigation contractor for the work to be done.

† SOLAR PANELS: If installation of solar panels requires trimming/removal of trees, homeowner must submit details of tree trimming work with this application.

★NOTE: **Applications shall be submitted no later than seven (7) business days before the monthly meeting.** In case of emergency (e.g. leaking roof, etc.) requests must be made to the Administrative Office or Architectural Committee Chair for approval prior to the start of repair.

Additional Information Attached

IMPORTANT: Homeowner must indicate Estimated Start and Completion Dates

Est. Start Date: _____

Est. Completion Date: _____

and must notify Architectural Committee of Actual Start Date. _____

APPLICANT - PLEASE FILL IN REVERSE SIDE AND SIGN AGREEMENT

LIONS HEAD SOUTH ASSOCIATION, INC. ALTERATION AGREEMENT

BLOCK _____ LOT _____

THIS AGREEMENT entered by and between LIONS HEAD SOUTH ASSOCIATION, INC., hereinafter referred to as the Party of the First Part - ASSOCIATION:

and _____ hereinafter referred to as the Party of the Second Part - MEMBER:
(PRINT OWNER'S NAME(S))

WITNESSETH:

WHEREAS Under the terms of the By-laws, Rules, and Regulations of the Lions Head South Association, Inc., an Architectural Committee is charged with the responsibility of approving all alterations, additions, and reconstructions to any dwelling in the development known as Lions Head South; and

WHEREAS all members of said Association have, under agreement to purchase and the adoption of the By-Laws agreed to abide by the determination of such Architectural Committee and are required to make application for any alterations, changes, renovations, and repairs.

The Association assumes no responsibility, written or implied, for a member's conformation or non-conformation to said Zoning Ordinance or Building Code. Abidance by the Zoning Ordinance and Building Code and the securing of the necessary Brick Township building permits is the sole responsibility of the herein named Member.

THE LIONS HEAD SOUTH ASSOCIATION, INC.
Member's Signature(s) (Owner(s))

THE LIONS HEAD SOUTH ASSOCIATION, INC.
Architectural Committee

THIS APPLICATION VALID TO THE END OF THE CURRENT YEAR.

NOTE: The applicant has the right to re-apply after validity has expired.

AREA BELOW FOR ARCHITECTURAL COMMITTEE USE ONLY

At a meeting of the Architectural Committee on _____ the work requested was:

- APPROVED** A/C Zone # _____
- DISAPPROVED**, for the reasons indicated below.
- REQUIRES TOWN PERMIT**

FOLLOW-UP INSPECTION OF APPROVED PROJECT:

Date: _____

Arch. Initials: _____

Satisfactory Unsatisfactory (further action required) _____

All work approved is with the distinct understanding of the execution of the above formal Agreement of the Lions Head South Association, Inc.